

HOUSING RESOURCES COMMITTEE

ROOM 1204, CITY HALL

June 11, 1968

MEMORANDUM TO: Mr. Cecil A. Alexander, Chairman  
Housing Resources Committee

Pursuant to your suggestion, several days ago I talked to Jim Parham about E.O.A. providing administrative support to Lee Burges' newly organized Housing Development Corporation and informed him of our previous contact with Bill Allison regarding this matter. At that time Mr. Parham did not appear to be familiar with it, but said he would talk with Bill Allison and look at the file on the subject which was provided to Bill Allison by Hall Ware.

Following the Housing Resources Committee Meeting June 6, Mr. Parham discussed the matter with me and provided me with the attached copy of "A Proposal to Form the Atlanta Housing Development Corporation". Mr. Parham stated that he is very sympathetic with the idea of E.O.A. providing administrative support for the Housing Development Corporation; that he will need, however, the following indicated material in order to present and justify this matter to his Board, which he feels will be inclined to act favorably upon it:

- (A) A copy of the Legal document of Incorporation of the Housing Development Corporation.
- (B) A statement of the Corporations functions, scope of operation, and principal activities, as actually established (not the "proposal" for formation of the Corporation, as contained in the attached.)
- (C) A list of the Corporation's Board of Directors (Mr. Parham stated that it would be easier for E.O.A. to support the Housing Development Corporation administratively, if the Board of Directors contains representation from the poor).

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(D) A statement as to how the Housing Development Corporation will benefit the poor.

(E) Budget (including breakdown by principal items).

NOTE: At the time of our conversation Mr. Parham insisted that I give him some concept as to what the total amount of the budget would probably be. I told him that I did not know, as I felt this would have to be worked out with the Director, selection of which I understand is now being considered, but that I anticipate that it would be in the neighborhood of \$25,000 per year, principal items of which would be the salaries of the Director and Secretary, office supplies and postage.

Mr. Parham said that as soon as the above information is presented to him, he will submit a formal proposal to his Board for inclusion of this item in E.O.A.'s further activities. I feel that we should provide him as quickly as possible with information he has requested.

Malcolm D. Jones  
Housing Coordinator

MDJ/mac

Encl: Copy "A Proposal to Form The Atlanta Housing Development Corporation.

CC: ✓ Mr. Dan E. Sweat, Jr.