

ORGANIZATION AND STATUS

1. History

- a. How, when and by whom was the local coalition formed?

2. Membership

- a. By whom are various community elements represented? Secure a list of coalition members, and the affiliation and address of each member.
- b. Evaluation of Coalition Membership:
Are the coalition members the most influential representatives of the various elements? What is the level of participation by local government, business, labor, religion, civil rights, ghetto youth and neighborhood groups, ethnic organizations, school officials, community service organizations and communications media?

3. Purposes

- a. What are the goals and objectives of the local coalition? Are these stated in writing? Secure a copy of the statement of purpose.

4. Staff

- a. What is the size, composition, and organization of the present staff?
- b. What plans, if any, exist for expansion of the staff?
- c. Who is the staff contact person for the national coalition? - name, address, telephone number.

5. Management and Funding

- a. What management or administrative problems, if any, have arisen? Which are still current? How were the others resolved?
- b. How is the local coalition funded? How much has it raised? From what sources? How adequate is this funding? What are future prospects?
- c. What management, administrative or funding problems, if any, would the local coalition like the national coalition to assist in resolving?

6. Organization

- a. Who makes the basic policy decisions? Who makes implementing decisions?
- b. What is the composition and authority of the policy making body (executive or steering committee)?
- c. What are the nature, composition, and responsibilities of its task forces (committees)?

PROGRAM ACTIVITY

1. Priorities

- a. What are the program priorities of the local coalition?
- b. How were these determined?

2. Operations

- a. What programs and projects does the local coalition have presently underway? How far along? Who is doing what?
- b. What programs and projects has the local coalition completed?
- c. How could the national coalition assist in devising, planning and implementing programs.

3. Relations with other organizations

- a. What are the relations between the coalition and business groups, e.g., NAB, Chamber of Commerce, etc.
- b. How have other organizations taken the entry of the coalition onto the local scene.

4. Accomplishments

- a. What have the various local coalition programs and projects accomplished to date?
- b. What programs, projects or other local coalition activities are of such an outstanding nature that they are worthy of emulation in other communities?

CITIES REPORTING ORGANIZATION OF LOCAL COALITIONS

May 31, 1968

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