

*File*

CITY OF ATLANTA  
OFFICE OF CITY COMPTROLLER  
ATLANTA 3, GEORGIA

January 2, 1969

TO: Those Noted  
  
FROM: J.V. Gordon  
  
SUBJECT: CIP 1969 Update

We have been instructed to give first priority to matching the CIP Master File against Fulton County's Real Property Master File.

Fulton County is now reformatting their Real Property Master File and will have a reformatted file, updated through 1968, available for us by January 15, 1969.

Parcel Code Number identification as used in our CIP file differs from that used by Fulton County on their Real Property Master File. The two identification methods are shown here:

	County PCN	City PCN
District	XXX	99X
Land Lot	9999	999X
Square	XXXX	9999X
Unit	999	999X

9 = A digit only

X = Either a digit or an alphabetic character

This results in PCN identification as shown here:

County PCN	XXX9999XXXX999
City PCN	99X999X9999X999X

As can be seen, not only are there differences in the characteristics of the various positions but the City PCN is a total of 16 characters whereas the County PCN is only 14 characters.

The different PCN identification formats resulted from the City's having to allow for Dekalb County's numbering system when the CIP file was originally built. Dekalb County has since then changed to the PCN identification method used by Fulton County.

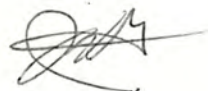
PCN is the sequence in which both the City and County files are kept. Since the PCN identifiers are not compatible in format, it has been necessary for us to translate PCN from the County format to the City format whenever we used data supplied by the County. This translation process would cause the resultant file to be out of sequence and thus require a sort of the Master File.

The translation and sorting was done in order to preserve the ability to run the series of CIP report programs which required for input, a PCN in the City's format.

During the upcoming match of 1968 Fulton County tapes with the 1967 CIP file, we will convert our PCN identifier on the CIP file to the County's format. This will render it impossible to continue to use existing CIP report programs without modifications and will alter the method of making updates to the master file.

It is anticipated that the special Committee which has been appointed to study the data processing needs for planning information will define future reporting requirements. If it is necessary to run the CIP reports, they could be run with the 1967 CIP Master which will remain unimpaired as a result of the conversion.

Fulton County's file should be available for us to schedule processing the weekend of January 18 - 19.



Distribution:

Messrs: George Berry  
Milton Converse  
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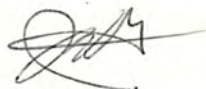
JG/bb



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