

March 6, 1967

Mrs. Joyce Sewell
Executive Offices
Atlanta Marriott Motor Hotel
Courtland at Cain
Atlanta, Georgia

Dear Joyce:

I have some definite information on our important, confidential dignitaries who will be staying and meeting at the Marriott next week. I will list them by name, address, and room requirements, and hope that you could pre-register them:

<u>Name and Address</u>	<u>Room Requirements</u>
Mr. H. Ralph Taylor HUD Washington, D. C.	Single - arriving March 9 Check out March 10
Mr. Taylor's Assistant	Single - arriving March 9 Check out March 10
Mr. Paul Ylvisaker Ford Foundation 477 Madison Avenue New York, New York	Single - arriving evening of March 8 - check out afternoon of March 10
Prof. & Mrs. Julian Levi University of Chicago Chicago, Illinois	Double room - arriving March 9 check out afternoon of March 10
Mr. Ben Alexander Defense Research Corp. 6300 Hollister Ave. Golita, California	Single - He will arrive on Delta 186 at <u>5:40 a.m.</u> on March 8 and wants to sleep the balance of morning. He will check out March 10.
Mr. and Mrs. Edwin C. Berry Chicago Urban League 4500 South Michigan Avenue Chicago, Illinois	Double - Arrive March 8 Departm March 10

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Name and Address

Room Requirements

Mr. Stuart Chapin
University of North Carolina
Chapel Hill, North Carolina

Single - Late arrival
March 8 - check out
March 10

Mr. Anthony Downs
Real Estate Research Corp.
73 West Monroe Street
Chicago, Illinois

Single - Arrival March 8
Depart March 10

Mr. Ezra Ehrenkrantz
Building Systems Development Corp.
120 Broadway
San Francisco, California

Single - Arrival March 8
Depart March 10 (I don't
have flight info on him, but
it might be an unusual time)

Mr. Richard C. Leone
Washington, D. C.

Single - Arrive late
March 8 - depart March 10

Mr. Gordon MacInnes
Asst. to Mr. Leone
Washington, D. C.

Single - Arrive late
March 8 - depart March 10

This is less than we originally discussed . . . nine instead of 16 rooms.

Our meeting room set up will be fine, but would still like to use Tara 3 for the luncheon each day. Actually, the one o'clock lunch time on Friday is excellent, as they will conclude the meeting at the late luncheon.

My tentative figure for the luncheon on Thursday will be 10 at 12:30 and 15 on Friday at 1:00 o'clock.

Please help me keep this confidential as to the meeting. It is perfectly ok for the individual names to appear on the hotel registration.

Sincerely,

Mrs. Ann M. Moses
Executive Secretary

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