

Urban Corps

September 18, 1969

MEMORANDUM

To: Ken Millwood  
From: George Berry  
Subject: Urban Corps Contributions

I have read your memorandum of September 17, 1969, and I am forwarding it on to Mr. Charles L. Davis, Director of Finance, so that he can make his comments known.

It would be my feeling that you should be consistent as to where your financial affairs are handled. So far as I know, you have had complete flexibility on where and how to spend the contributions that have been made to the Urban Corps. In addition, a petty cash fund has been created to provide you with even more flexibility on small unforeseen expenditures. It is entirely possible and feasible, for example, for us to expeditiously and efficiently pay part-time clerical help through the City system. My recommendation, therefore, is that you continue to deposit all contributions with the City and continue to work within this framework for making whatever expenditures you deem appropriate with these contributed funds.

GB:ja

cc: Mr. Charles L. Davis