



CITY OF ATLANTA

DEPARTMENT OF FINANCE

501 CITY HALL

ATLANTA, GEORGIA 30303

January-10, 1969

CHARLES L. DAVIS
DIRECTOR OF FINANCE
EDGAR A. VAUGHN, JR.
DEPUTY DIRECTOR OF FINANCE
GEORGE J. BERRY
DEPUTY DIRECTOR OF FINANCE

Mr. William S. Howland, Executive Director
Citizens Advisory Committee for Urban Renewal
Mayor's Office
City Hall
Atlanta, Georgia 30303

Dear Mr. Howland:

I am returning herewith the records of the Citizens Advisory Committee for Urban Renewal and a statement of operations for the year ending December 31, 1968. This statement was prepared from the ledger of the Citizens Advisory Committee for Urban Renewal and other pertinent data in the files of the Citizens Advisory Committee.

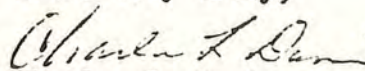
SCOPE OF AUDIT

All deposit records in the ledger were traced to the bank statements and verified. All checks issued during the period of January 1, 1968 and December 31, 1968 were accounted for. All cancelled checks were compared to invoices and/or valid endorsements, the ledger footings and ledger posting were tested for accuracy. The bank statements for the period under audit were reconciled and balanced. All tax returns on the employees' salaries for the year 1967 were filed and all applicable taxes were paid thereon. The petty cash fund was not verified.

OPINION

In my opinion, the ledger, system, and supporting information of the Citizens Advisory Committee for Urban Renewal are adequate and well kept for the period under audit. However, we feel that certain system changes should be made at your convenience. I am enclosing a statement of operations for the year 1967 marked Schedule "A" and "B", which sets forth the financial transactions for the period under audit.

Yours very truly,


Charles L. Davis
Director of Finance

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Enclosures