November 16, 1967

MEMORANDUM

TO

: Charlotte Ferst, ACEC

FROM

: Ann Moses

The request you have made is one of the most difficult, and one which we have tried to find an answer to since January 1, 1962. There is no way to know what the issues are if you depend on being notified.

I can put you on the mailing list to receive the Mayor's schedule each week, showing also all the meetings to be held at City Hall.

Other than this, my only recommendation would be to have a member of the ACDC attend the Committee meetings and call on the various Department heads twice a month. Even with this, you may know all the important issues ahead of time.

We would be delighed to send the letter to the civic organizations to furnish a liaison member. You may wish to consider a joing letter from the Mayor and Joe Perrin.

Advise.