

JIMCO CONSTRUCTION CO.
GENERAL CONTRACTORS

PHONE 627-1359

BOX 6527 LAKEWOOD HTS. STA.

ATLANTA, GA. 30315



June 12, 1969

Mr. Addy Chan
Room 901 City Hall
68 Mitchell St., S.W.
Atlanta, Georgia

Re: City Hall Annex # 3, Atlanta, Ga.

Dear Sir,

In regards to our completion date of June 20th we are asking for this date be extended to the 27th. The reason for this request is due to the problem of poor soil condition and rain that has hindered the completion of out side stair well. To meet this date of the 27th as we stated over the phone we are asking for a preliminary inspection Friday, June 13th and our final inspection Friday June 20th. This will give us a week to finish the work where the building will be acceptable June 27th.

This will assure you of a good job, and we feel the City will be better satisfied, and this will give us adequate time to caught up the necessary items on punch list to make the job complete.

We trust this is acceptable and agreeable.

Thank You,

A handwritten signature in cursive script that reads "H. R. Helton".

H. R. Helton
JIMCO CONSTRUCTION CO., INC.

HRH:mh

APPROVED
BY *Addy Chan*
DATE JUN 13 1969

