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February 10, 1969

M E M O R A N D U M

TO: Virginia Carmichael, Director of Recreation
FROM: Jack C. Delius, General Manager of Parks & Recreation

Miss Hattie Thomas of the Mayor's Office has asked me to investigate the situation involving the prospective employment of Miss Bessie L. Whitehead, for the position (as I understand it) of Community Recreation Director. Miss Whitehead apparently successfully passed the written part of the examination but received a letter dated January 31, 1969 from the Personnel Department stating that she had failed the oral. Miss Whitehead further states that on February 10, 1969 she "talked to someone in Recreation" who said they simply could not understand how she could have failed the oral.

I advised Miss Thomas that we were not privileged to exam the oral done by at least three different people, one of whom only normally represents this department. However, I would ask you to look into this and see if there has been any mistakes made, etc. Would you please advise Miss Whitehead at 1220 Gardenia St., N.W. of the circumstances and also post Miss Thomas in the Mayor's Office. Thank you very much.

JCD:bf

cc: Miss Hattie Thomas, Secretary, Mayor's Office