



# NEW YORK CITY URBAN FELLOWSHIP PROGRAM



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## NEW YORK CITY URBAN FELLOWSHIP PROGRAM

### GENERAL INFORMATION

#### I. NATIONAL COMPETITION

On February 1, 1969, the City of New York, supported by a grant of \$189,000 from the Alfred P. Sloan Foundation, will launch the nation's first Urban Fellowship Program.

Under the conditions of the Program, the City will conduct a nation-wide competition to select twenty of the most highly talented -- and motivated -- young men and women from colleges and universities throughout the country to serve full-time internships for the academic year, commencing in September 1969, at the highest levels of the City government.

#### II. ELIGIBILITY

The competition will be open to all students who have completed at least their junior year of college,<sup>\*</sup> including

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- \* Students receiving the Bachelor's degree in June will be eligible only if they have been accepted at a graduate school and the graduate school is willing to have them spend the first year with New York City and in addition will provide a supplementary grant of at least \$500.

graduate students. We encourage matriculants in all academic disciplines to apply, not only those in areas of study traditionally associated with government. New York City offers highly challenging governmental opportunities and responsibilities in, for example, the fields of anthropology and the fine arts as well as law and engineering and a hundred others.

The selection process will entail first, endorsement by your own school, and will be based on fully-detailed applications, transcripts, personal statements and recommendations, with forty finalists invited, all expenses paid, for interviews at the Office of the Mayor at City Hall, New York City. Of these, twenty will be appointed as New York City's first Urban Fellows.

### III. ASSIGNMENTS

Urban Fellows will work closely and directly with heads of New York City government agencies and with top Mayoral assistants; they will be given commensurate responsibilities in administrative problem-solving, research, policy planning, and related management areas. Assignments will be made according to the Fellow's field of interest and training, and will be carefully screened and periodically reviewed to assure continuing challenge and professional stimulation.

Assignments will range over such fields as city planning, human rights, housing, recreation and cultural affairs, health and social services, economic and financial administration, traffic and transportation, police science, public works engineering, budgeting, purchase and procurement, personnel management, youth services, municipal radio and television, and innumerable others. Assignments will also be made within the Offices of the Mayor and Deputy Mayors.

#### IV. SEMINARS

In addition to their job assignments, Urban Fellows will take part in periodic off-the-record seminars with officials within the City government as well as with leaders of the academic, communications, business, civic and cultural communities of the City. These meetings will enable the Fellows to assess and compare their own experiences, to discuss the basic problems and goals of City policy with the policy-makers themselves, and to profit from the perspectives of outstanding citizens and professionals outside the government.

#### V. ACADEMIC CREDIT - FELLOW'S REPORT

A basic feature of the program is that each Urban Fellow will be granted appropriate academic credit by his college or

university, according to its own rules and requirements.

As part of his assignment each Fellow will be asked to prepare a Report summarizing his year's work. The Fellow's Report should present an evaluation of his job assignment, a review of his personal experiences, and an appraisal of the Program itself. Ideally, the Report should include a Fellow's original and personal insights and suggestions for change and improvement in a specific phase of government.

#### VI. STIPEND

Each of the twenty Urban Fellows selected to participate in the City's Program will receive a stipend of \$3,500 plus round-trip travel expenses, from funds granted by the Alfred P. Sloan Foundation. In addition, it is expected that each Fellow will receive a supplementary grant of at least \$500 from his own college or university.

#### VII. TIMETABLE

All applications (school-endorsed) must be received by March 30, 1969. Review of all applications by a Selection Committee will be concluded by April 15, and immediate notification made to all unsuccessful applicants. Expense-paid interviews for forty finalists are scheduled to be held at City Hall, New York City, the week of April 21, with designation of twenty Urban Fellows completed by April 30, 1969.

VIII. CAREERS IN CITY GOVERNMENT

It is our underlying hope that many Urban Fellows will find their experience so rewarding that they will decide to fulfill their professional careers within the City government. For our part, it is highly likely that Fellows who prove outstandingly successful in their one-year assignments could be appointed to rewarding, challenging positions in the City's service.

IX. APPLICATION PROCEDURE

To apply, please contact the Office of the President of your college or university. If your school has not already received information from us by February 15, please have them contact the Director of the Urban Fellowship Program, Office of the Mayor, 250 Broadway, New York, New York, 10007.

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