

Office of the Mayor

TELEPHONE MESSAGE

To Mr. Allen

Name Harry Andrew

Telephone No. _____

- | | |
|---|---|
| ☐ Wants you to call | ☐ Is here to see you |
| ☐ Returned your call | ☐ Came by to see you |
| ☒ Left the following message: | |

You did a
great job

Date: _____ Time 9:05 a.m. / p.m.

By [Signature]