

File

CITY OF ATLANTA
OFFICE OF INSPECTOR OF BUILDINGS
800 CITY HALL
TEL. JA. 2-4463 EXT. 321
ATLANTA, GEORGIA

March 17, 1969

MEMORANDUM TO : Karl A. Bevins
Jack C. Delius
Ray A. Nixon
Paul Weir

FROM : W. R. Wofford *WRW*

Gentlemen:

In July, 1966, in accordance with a memorandum from Mr. Landers we established a policy of holding plans in the Building Department for a three-day period so that they could be reviewed by a representative of your department who would come to the Building Department each morning for that purpose.

Most of you are sending a representative to the department as previously arranged. However, the three day waiting period frequently seems to pass without a representative from some departments reviewing plans on file. When this happens, we are requiring the contractor to contact your office and secure approval from you. Some of the contractors have objected to being sent to various other City departments, particularly those located in the City Hall Annex, since they claim this is an inconvenience to them.

If you are not now sending a representative to the Building Department each morning to check plans on file, I wish you would do so; otherwise, I shall be compelled to issue a building permit where the plans have remained on file for a period of more than three days and the contractor requests approval.

cc..Mr. R. Earl Landers