

May 23, 1969

MEMORANDUM

To: Mr. Charles Davis

From: Dan Sweat

Subject: ABC Program

I want to thank you again for your help in resolving the ABC program problem.

I agree with your comments in your memorandum of May 21, 1969, that the Finance Department should have been notified at a much earlier date about the plans to phase out the ABC program.

As you know, this program is administered by the Personnel Department and the Sanitation Division. This office was only brought into the situation at the last minute because of the failure of the Personnel Department to resolve the problems in this case.

Fortunately, the Finance Department was able to come to the rescue on this program on short notice.

In the future after we have the Administrative Staff organized and functioning, I am sure that we can prevent many of these last minute rush problems from occurring. With your cooperation and expertise I am certain that we can establish some management procedures and controls which will be of help to all departments in the City Government.

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