

Urban Corps

1969 ATLANTA URBAN CORPS FALL PROGRAM

Anticipated Financial Needs:

The 1969 Atlanta Urban Corps Fall Program is planned to place approximately 50 student interns in city and non-city agency positions for 12 weeks (September 29 - December 19). Present requests indicate that the city will utilize 25 interns, with non-city agencies utilizing the remaining 25.

Staffing needs for this program include 4 full-time student-professional personnel, and 4 full-time CWSP students to handle clerical, field, and payroll work. Positions and salaries are as follows:

Director @ \$800/month	\$3,200.00
Executive Assistant @ \$650/month	\$2,600.00
Field Director @ \$650/month	\$2,600.00
Finance Director @ \$650/month	\$2,600.00
4 Full-time CWSP interns @ \$20/week (our cost)	\$1,280.00
	<hr/>
	\$12,280.00

Operating expenses should be the following:

Postage	\$200.00
Printing and Supplies	\$800.00
Telephone	\$400.00
Furniture and Equipment Rental	\$300.00
Travel	\$300.00
	<hr/>
	\$2,000.00
 Total Administrative Expense	 \$14,280.00

Interns: Financial Expectations

Regarding interns placed this fall, we expect that 10 will work full-time (40 hrs/week), with the remaining 40 working part-time (15 hrs/week). This will result in a mean work-load of 20 hours per week for all interns. Indications point to the following compensation rate schedule:

- 25 interns @ \$1.80/hr
- 20 interns @ \$2.20/hr
- 5 interns @ \$2.50/hr

According to this schedule, the mean compensation rate for all interns will be \$2.03/hr.

Fifty interns with an average work load of 20 hours/week and an average compensation rate of \$2.03/hr will result in a bi-weekly intern payroll of \$4,060.00.

Income will be generated from two sources:

- A. \$3,248, or 80% of the bi-weekly payroll, will be returned from participating colleges as the CWSP portion of the intern's salary. This amount will be due every two weeks commencing November 5.
- B. Intern Contracts - 50 interns will generate income from city and non-city agencies in the amount of \$7,308.00. This is the agencies' 20% share of the intern's salaries and a 10% administrative fee, due on September 29. ( $\$4,060.00/\text{pay period} \times 6 \text{ pay periods} \times 30\%$ )