



CITY OF ATLANTA

OFFICE OF INSPECTOR OF BUILDINGS

800 CITY HALL

Atlanta, Georgia 30303

WILLIAM R. WOFFORD, P.E., R.A.

INSPECTOR OF BUILDINGS

CHARLES M. SMITH, E.E.

ASST. INSPECTOR OF BUILDINGS

October 1, 1969



Memorandum

To : Dan E. Sweat
From : W. R. Wofford

In order to implement the new Housing Code Compliance Program, effective October 1, 1969, we will need the additional personnel requested in the 1970 Budget, as follows:

- 2 Typist Clerks
- 2 Housing Code Inspectors I
- 2 Housing Code Inspectors III (Supervisors)
- 1 Office Manager.

To assure that the Housing Code Compliance program is as effective as possible, I wish you would advise the Personnel Department of the pressing needs for the above additional staff. As you know, our program will step up compliances from the present 12,000 per year to 18,000, an increase of 50% over last year's activities.