P.O. WILLIAMS
CHIEF

CITY OF ATLANTA

DEPARTMENT of FIRE
46 COURTLAND ST., S. E.
Atlanta, Georgia

August 15, 1969

Memo to: All Personnel

From: Chief of Fire Department

Subject: Reiteration of Fire Department Policies

Fire Department officers shall address the firemen under their command by their surnames.

Firemen shall address their superior officers or acting officers by rank.

Qualified men will be assigned on a rotating basis to the capacity as acting officer or extra apparatus operator.

Fill-ins will also be done on rotating basis with consistent records kept at each engine house on an individual shift basis as opposed to a station.

By order of.

P. O. Williams

P. O. WILLIAMS, Chief
Atlanta Fire Department

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