

REQUEST FOR COMPENSATION FOR PER DIEM PERSONNEL

(Submit original only at close of pay period)

TO: DIVISION OF FINANCE AND ACCOUNTS

Date 11/7/66

FROM: Office of Secretary
(Office or Division)

(Branch)

EMPLOYEE: Ivan Allen

TITLE: Consultant

EMPLOYED BY:

Appointment effective _____
or

Contract effective _____

Per diem salary \$ 100.00

Pay period: From: 11/6/66 to 11/19/66, 19__ incl.

HOURS WORKED															TOTAL HOURS
DATE	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
DAY	SUN	MON	TUES	WED	THURS	FRI	SAT	SUN	MON	TUES	WED	THURS	FRI	SAT	
HOURS														8	8

I certify that I have performed services under the above listed appointment or contract for the hours indicated.

(Signature of Employee)

I certify that the employee named herein performed services for the hours indicated and request that he be compensated therefor in accordance with the terms of his appointment or contract.

Administrative Officer
(Title of Supervising Officer)

(Signature)

FOR USE BY PAYROLL SECTION