

M I N U T E S

MODEL NEIGHBORHOOD EXECUTIVE BOARD
Tuesday, February 11, 1969
10:00 a.m.

The Model Neighborhood Executive Board held its regular monthly meeting at City Hall, 68 Mitchell Street, S. W. on Tuesday, February 11, 1969 at 10:00 a.m. The Chairman, Mayor Ivan Allen, Jr., presided. Other members present were:

Mrs. Mattie Ansley
Mr. John Hood
Alderman Gregory Griggs
Alderman Everett Millican
Mr. J. D. Newberry
Deacon Lewis Peters
Dr. C. Miles Smith
Mr. Bill C. Wainwright
Mrs. Martha Weems
Mr. Joe Whitley

OPENING

The meeting was called to order by the Chairman. The recommended agenda was followed.

ADOPTION OF DECEMBER 10 MINUTES

The Chairman entertained a motion for the adoption of the December 10 Minutes. It was so moved and unanimously approved.

REPORT OF THE MASS CONVENTION STEERING COMMITTEE

Deacon Peters reported that the Mass Convention held its quarterly meeting in January and that all Mass Convention officers, Steering Committee members and Executive Board representatives were re-elected to another term of office. A written report of the Mass Convention will be given at the next Board meeting.

OLD BUSINESS

Mr. Millican reported on the ruling of the City Attorney concerning the legality of the Mass Convention to require all elected neighborhood area representatives to receive unanimous approval of the Mass

Convention before the delegate is allowed to be seated as a neighborhood area representative. Mr. Millican read the reply from the City Attorney which in essence stated that the vice-chairman of the Steering Committee and the neighborhood representative for the Executive Board of the Model Neighborhood Program are elected by their respective neighborhood caucuses subject to approval by a majority of qualified members of the Mass Convention present and voting. (Copy of letter attached). This ruling was accepted as information and is to be used if there are conflicts or questions arising in the future concerning the seating of neighborhood representatives.

DIRECTOR'S REPORT

Status of the Program

Mr. Johnson conveyed to the Board that on January 8, 1969 the Secretary of Housing and Urban Development, Robert Weaver, announced that Atlanta's program had been approved and that funds had been set aside for the implementation of the program.

Mr. Johnson referred to the letter from Earl Metzger, Assistant Regional Administrator, of which copies were sent to all Board members, that listed the other requirements that the CDA must meet before the contract agreement can be completed. Mr. Johnson informed the Board that the CDA had submitted answers to the questions and complied to the requirements contained in the letter. It is expected that sometimes during the first week in March, the city will be offered a grant contract to be executed by the Mayor and the Board of Aldermen.

The Model Cities Planning Program initially extended to January 31, 1969. Since that time the CDA has received an extension of its planning contract until the new contract for implementation has been executed. The CDA is now operating under a letter to proceed from the Department of Housing and Urban Development (HUD).

Mr. Johnson briefed the Board members on the staffing requirements of the program for the implementation phase. He stated that 28 new positions had been created to facilitate the 3 new divisions that were necessary to implement the program. The Division of Program Management addresses itself to implementing, executing and monitoring contracts with the agencies involved in the program. The division will have the responsibility of seeing to it that all requirements of HUD, the Executive Board and the City are met and carried out as described in the projects. The Plans and Evaluation Division will oversee the evaluation phase of the program as required by HUD. The purpose of this division is to develop and implement the mechanics to evaluate the effectiveness of the program. The Division of Economic Development, as recommended by the reports from the Research Group, has been established to monitor the economic development activities of the program. All of the positions needed in the three new divisions have been approved by the Finance Committee and Personnel Committee of the City.

Mr. Johnson stated that Letters of Agreement or executed contracts must be received from all of the agencies that are taking part in the implementation of the program. Mr. Griggs asked if any difficulty was expected in receiving these letters of agreement.

Mr. Johnson said that he expected no difficulty because all of the agencies and city departments were involved in drawing up the program and are already familiar with their commitments. All of the letters of agreement and contracts from the agencies must be received and executed by the time the contract agreement is entered into with HUD.

Board Action Required

Mr. Johnson called on Mr. David Caldwell, the Assistant Director for Administration, to report on the administrative and financial status of the program. Mr. Caldwell stated that about \$40,000 was left in planning funds that had not been utilized and that authorization from HUD had been received to continue to use these funds. In the utilization of these funds, the CDA request authority to enter into contract with Arthur Andersen & Company for an amount not to exceed \$4,000 to prepare a work schedule for 78 projects included in the 1969 implementation program. The work program would indicate to the staff where the 78 projects funded by Model Cities supplemental funds should be on certain dates to meet the goals and objectives set up in the document. This work chart will then be used as a management tool in seeing that all projects are carried out on schedule. After all questions were answered, the Chairman called for a vote on the request. It was unanimously approved to give the Mayor authority to sign the contract with Arthur Andersen & Company.

Mr. Caldwell also requested authority from the Board to enter into contract with the Georgia State College Urban Observatory not to exceed \$8,000 to begin the initial development of a Standard Study. The purpose of this study will be to develop a tool for measuring social standards and patterns of the people of the area. Mr. Wainwright moved that the Mayor be given the authority to sign the contract with the Georgia State College Urban Observatory. The motion was seconded and received unanimous approval.

Mr. Caldwell also asked the Board for authorization of a 15 percent shift in any line item within HUD guidelines to account for unexpected expenses. Mr. Hood moved that the staff be given this authority. The motion was seconded by Mrs. Weems and received unanimous approval by the Board.

Mr. Caldwell discussed the revisions in the Revised Administrative Budget which included an increase of \$27,000 under Consultants and Contractual Services for the continued use of three representatives from the Georgia Department of Labor. Mr. Millican moved that the Revised Administrative Budget be approved. The motion was seconded by Mr. Griggs and received unanimous approval by the Board.

Mr. Millican asked whether money left over from one year's budget can be carried over to the next year. He asked that the staff get a definite ruling on this question from the Regional HUD office.

Mr. Johnson provided a list to all Board members which listed the agencies that will be operating program in the Model Neighborhood central facility. All of these agencies had agreed to decentralize and to place personnel in the multi-purpose center. Hud approved funds in the budget to provide this multi-purpose center in the amount of \$180,000, however, this amount does not include the purchase of the land. The site that has been chosen for the center is adjacent to the existing Model Cities Office. This land is included in the Rawson-Washington Urban Renewal area and is zoned for commercial use. A discussion followed on the re-use of the land after the Model Cities Multi-Purpose Center is no longer needed. Mr. Johnson stated that additional studies and considerations must be made before determinations can be made as to further use of the land, but for the present it is the ideal location for the Model Cities Program's multi-purpose center. Mr. Millican suggested that the parcel of land be bought so that it will not hinder the closing out of the Rawson-Washington Urban Renewal Program. He suggested that some of the city's credits be used. After further discussion on whether to buy or lease the land, the Chairman referred the matter to Mr. Griggs' committee to investigate whether the Board should recommend purchase or lease of the land to the Board of Aldermen.

REPORT FROM THE CITY ATTORNEY

Mr. Millican read the resolution from the City Attorney establishing the Executive Board for the Model Cities Program implementation phase. The resolution also outlined the duties and scope of authority of the Board. Mr. Wainwright moved that the resolution be approved and sent back to the City Attorney for preparation for submittal to the Board of Aldermen. The motion was seconded and unanimously approved by the Board. (Copy of resolution attached to file copy)

Mr. Millican also read a reply from the City Attorney to Mr. Edward Moody of Model Neighborhood, Inc. concerning his request for a ruling regarding the circumstances surrounding the election of Deacon Peters as Chairman of the Mass Convention. The City Attorney indicated in the reply that the City Attorney office did not have the authority to give rulings or opinions concerning City business to the general public. As a result of the discussion on this matter, Mr. Griggs suggested that the Board request the City Attorney to rule on whether the Executive Board has the authority to decide such matters.


Mr. Moody also questioned the use of funds allocated for citizen participation in his letter to the City Attorney. After discussion on the proper use of these funds, Mr. Whitley requested that the Budget Analyst of the Model Cities Program supply the Board with true copies of the total amount of money each community has received for citizen participation in order to clearly define the use of these funds.

NEW BUSINESS

Mr. Moody asked to speak to the Board concerning the relationship between the CDA and Model Neighborhood, Inc. He stated that it was difficult for him to relate to the program for fear that he would not get cooperation. Mr. Johnson responded by citing several instances where cooperation was given to Model Neighborhood, Inc., specifically the fact that his organization had been funded during the planning year in the amount of \$6,000. Mr. Johnson further indicated that he is somewhat reluctant to give further cooperation in the absence of the same type of cooperation from Mr. Moody's organization.

The meeting was adjourned at 11:45 a.m.

APPROVED:



Johnny C. Johnson, Director
Model Cities Program

Mayor Ivan Allen, Jr., **Chairman**
Model Neighborhood Executive Board