

March 7, 1967

MEMORANDUM

TO : Buzz Ryan

FROM : Ann Moses

Attached is the outline I am giving those attending the Mayor's meeting March 9 - 10, for your information.

Assistant Secretary Ralph Taylor, will NOT need hotel accommodations, as he is arriving Friday morning for the meeting only.

We will have twelve people for lunch on Thursday in Tara 3. . .

We will have 20 people for cocktails (8:00) dinner (8:30) Thursday evening in the Twelve Oaks Room. If possible, I would like one table, candles, flowers and a special menu.

Thursday at lunch we will have ¹⁹ 18 for lunch.

Enclosed are notes to be delivered when the people arrive.