

# CITY OF ATLANTA



June 12, 1969

CITY HALL ATLANTA, GA. 30303

Tel. 522-4463 Area Code 404

IVAN ALLEN, JR., MAYOR

R. EARL LANDERS, Administrative Assistant  
MRS. ANN M. MOSES, Executive Secretary  
DAN E. SWEAT, JR., Director of Governmental Liaison

Mr. Forrest Gee  
Purchasing Agent  
City of Atlanta  
Atlanta, Georgia

Dear Forrest:

I am attaching several invoices, bills, etc. which have been forwarded to this office by the Atlanta Urban Corps for payment. These bills total \$1,610.79.

These obligations were incurred by the Urban Corps prior to its budget being established within the City budget. As a result, these invoices did not receive prior approval by your office or by the Department of Finance.

The 1969 Urban Corps budget will be approved by the Finance Committee on Monday, June 16. Provisions will be made in that budget to meet these expenditures. Funds sufficient to meet the attached expenditures are available from private contributions that have been made to the Urban Corps. Even so, we recognize that these obligations have not been incurred in accordance with the accepted City procedures. We are taking steps to see that the Urban Corps follows City procedures hereafter.

It would be appreciated, therefore, if you would review these invoices, approve them for payment, and forward to Mr. Jay Fountain, Deputy Director of Finance.

Very truly yours,

*George Berry*

George J. Berry  
Administrative Coordinator

cc: Mr. Jay Fountain  
Mr. Sam Williams