



# CITY OF ATLANTA

DEPARTMENT OF PARKS AND RECREATION

CITY HALL ANNEX

ATLANTA, GEORGIA 30303

August 18, 1969



JACK C. DELIUS  
GENERAL MANAGER

STANLEY T. MARTIN, JR.  
ASST. GEN. MANAGER

F. PIERCE WHITLEY  
ASST. GEN. MANAGER

CARL W. RYALS, JR.  
SR. ADMIN. ASSISTANT

VIRGINIA CARMICHAEL  
DIR. OF RECREATION

Mr. Sam A. Williams, Director  
Atlanta Urban Corps  
30 Courtland Street, N.E.  
Atlanta, Georgia 30303

Dear Mr. Williams:

The City of Atlanta Parks and Recreation Department is very much interested in participating in your fall intern program. Ronald Ransom, Recreation Coordinator, and myself attended the latest meeting concerning the internship proposals for the fall and we both have requests which we believe should receive top priorities.

Mr. Ransom will write you concerning his requests later this week. I will be responsible for interns working on a current inventory of park and recreational facilities. This project, which deals more in the area of research, could be completed by two (2) part-time or one (1) full time student during the fall quarter. Our department could possibly use part-time employees that could spend twenty to twenty-five hours a week working on this project. We would consider either the one full time or two part-time interns, which ever is available to us.

Presently, Chester McElroy, intern from Morris Brown College, is assigned to our department. He has expressed an interest in working on this project and I feel he could handle the task very successfully. However, Chester does not have an automobile, which we feel would be a necessity for this project. Chester and I have talked about it and he agrees that he should possibly apply for another position not requiring as much travel. We feel that a student could handle this job with a minimal number of twenty hours a week and be a benefit to our department.

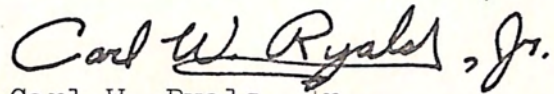


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The intern should be familiar with recognizing athletic facilities such as tennis and multi-use courts, playground apparatus, and athletic fields of all types.

Thank you very much for your cooperation and we are looking forward to participating in your fall intern program.

Sincerely,

A handwritten signature in cursive script that reads "Carl W. Ryals, Jr." The signature is written in dark ink and is positioned above the typed name.

Carl W. Ryals, Jr.  
Senior Administrative Assistant

CWRJr:bf