

Housing Authority

February 11, 1969

MEMORANDUM

TO: Mr. M. B. Satterfield, Executive Director
Housing Authority, Executive Director

The Mayor has requested me to ask you, to be sure that adequate machinery is set up to insure notification by the Housing Authority to the Building Official (to include location) when ever a family is moved into Public Housing from a substandard unit operated by Private Enterprise.

At the same time he is asking the Building Official to check on the effectiveness of his notification to the Housing Authority whenever an occupied unit is condemned as unfit for human habitation.

The latter is in order that the Housing Authority may relocate the family into standard housing as soon as feasible and report back to the Building Official when this is done in an effort to prevent another family from moving into the same substandard unit.

In addition to the above, it would be helpful if the additional questions could also be asked. Sincerely,

- 3. Why did they come to Atlanta?
 - 4. How long have they lived in Housing?
- Malcolm D. Jones
Housing Coordinator

MDJ/nc

Sincerely,

See other memo same date
Malcolm D. Jones
Housing Coordinator

MDJ/nc