

ATLANTA MODEL CITIES PROGRAM

90 Day Work Program

1. Prepare amendments or additions to the comprehensive program subsequent to discussion with Federal officials.
2. Prepare fund applications for categorical grant-in-aid programs.
3. Develop administrative procedures for execution period.
4. Survey possible locations for neighborhood facility.
5. Recruit administrative staff required for implementation period.
6. Conduct orientation and staff training for new positions.
7. Coordinate implementation regulations and procedures with involved agencies prior to tender of supplemental funds.
8. Enter into preliminary contract preparation with involved agencies prior to actual contract negotiation.
9. Secure letters of agreement from agencies not utilizing supplemental funds.
10. Continue staff assistance to resident organizations for participation in implementation period.