

# Office of the Mayor

## TELEPHONE MESSAGE

To Mr Allen

Name Mrs. Marie Jones

Telephone No. \_\_\_\_\_

- |                                                                 |                                             |
|-----------------------------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> Wants you to call                      | <input type="checkbox"/> Is here to see you |
| <input type="checkbox"/> Returned your call                     | <input type="checkbox"/> Came by to see you |
| <input checked="" type="checkbox"/> Left the following message: |                                             |

with you 100%

Date: \_\_\_\_\_ Time 9 a. m. / p. m.

By [Signature]