

File

April 18, 1967

Mr. Alan Kiepper
County Manager
Fulton County
165 Central Ave., S.W.
Atlanta, Georgia 30303

Dear Alan:

Miss Virginia Carmichael, Director of Recreation, has been quite busy all this past week preparing for the annual Tulip Festival at Hurt Park; and, in addition she and other members of her staff have been preparing for the Southern Recreation Conference to be held in Birmingham beginning April 17. As a result, Miss Carmichael was only able to give me a brief proposal for the operation of the summer recreation program at the Hammond Drive Park Site.

Miss Carmichael will be back in the City on April 20 and will be able to expand on the contents of this proposal and answer any questions you might have.

First of all, we are delighted at the opportunity of contracting with Fulton County to operate a recreation program at Hammond Drive Park. We realize the importance of making a successful venture out of this undertaking in that it would be an example of what the City of Atlanta can do in the field of parks and recreation if given the opportunity.

Miss Carmichael has surveyed the park site and has reviewed the master plan with Mr. Brindley's Park Engineering Division. Assuming that we would have access to the school building for restrooms, indoor facilities in case of inclement weather, and also a small area for storage of equipment, we feel that a program would include music, dance, arts and craft, organized games, individual and team sports. Miss Carmichael emphasizes that the program would be planned for all age levels if this is the wish of Fulton County. The staff would be staggered in order that any team sports or late afternoon activities could be carried on. The normal hours of operation would be six days a week from 10 A.M. until 6 P.M. The basic staff necessary would be two Community Recreation Leaders, at a salary range of \$340 - \$420 per month. If we should recruit entrance level employees for this position, two Community Recreation Leaders at \$340 each for a three month period from June 1st

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to September 1st would amount to \$2,040. An additional amount of money would be necessary for the purchase of a modest amount of supplies for arts and craft, etc. We could better determine this cost after concluding what age groups we will concentrate on serving. The only other expense to Fulton County will be the cost of financing fringe benefits to employees which amounts to approximately 14.98% of gross salary.

If you should need additional information please do not hesitate to advise and thanking you again for this opportunity, I am

Cordially,

Jack C. Delius
General Manager of
Parks and Recreation

JCD:bjw

cc: Hon. Ivan Allen, Jr.
All Members of the Parks Committee
Mr. R. E. Landers ✓
Miss Virginia Cermichael