

1. Dan. Sweet

July 22, 1969

Mr. William W. Allison
Executive Administrator
Economic Opportunity Atlanta, Inc.
101 Marietta Street Building
4th Floor
Atlanta, Georgia 30303

Dear Bill:

In accordance with request from Mr. Bill Golden, Plant Manager, J. P. Stevens and Company, effective July 28, a small Relocation Assistance Office is to be set up on the company premises for the purpose of providing relocation assistance to the former company employees who need it. Mr. Golden has agreed to provide space, telephone and one person to assist and has also agreed to get out and distribute, in advance, a bulletin informing the company personnel of this service, when it will be available and the specific location.

The plan approved by the City provides for your organization (previously concurred in) to provide a person (perhaps from Mr. Hess' office) for this activity. Your representative is to be in charge of the activity, and will be assisted by a relocation worker from the Housing Authority. It has also been suggested that your office request a part-time representative of FHA.

It is anticipated that through the help of this Relocation Assistance Office, all remaining former employees of the company will, get relocated by September 1.

The approved plan for functions of this Relocation Assistance Office include:

a. Informing all remaining families of the existence of this Relocation Assistance Office, and encourage those who need assistance to register their family composition, ages and sexes, amount the family is able or willing to pay for housing, whether rental or sales housing is desired and preference as to location.

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b. The staff to record this information and then actively attempt to relocate those families in whatever type of housing for which they may be eligible, or that which may be available, particularly private developments.

c. If some families are unable to pay advance rents, make required utility deposits and or hire drayage for moving, the staff should attempt to get necessary assistance through any source that may be available, including Welfare and charitable organizations; also that, if necessary, consideration be given to the moving of household goods locally, on an emergency basis, with City owned trucks and Prison labor details.

If further clarification or assistance is needed, please contact this office.

Request that a weekly progress report be submitted to this office each Monday, through August.

Sincerely,

Malcolm D. Jones
Housing Coordinator

MDJ/mc

cc: Mr. R. Earl Landers ✓